

Dear Parishioners,

The Archbishop has sent a letter to Pastors, Pastoral Leaders and School Administrators. In this letter he states "I wanted to take this opportunity to offer my prayers and empathy for everyone experiencing personal disruption, anxiety and in some cases, serious fraud." You can read the entire letter by going to our parish website.

I, too, offer my prayers for all affected by what has happened. I want to assure you that we take the protection of our parishioners, volunteers, students, and employee data very seriously here at Our Lady of Guadalupe Parish . We have in place integrated measures to protect your personal data and retain your trust.

1. All hardcopy parishioner, volunteer, student, and employee records are stored in separate areas in locked cabinets and offices. Staff access to this information is highly controlled.
2. Any and all hardcopy credit card information is stored in secure cabinets within locked offices.
3. There is no gateway between the servers and systems within the Parish and those at the Seattle Archdiocese.
4. All computers-as well as our server-are password protected and up to date with OS patches and virus protection software. Firewalls and intrusion detection block unauthorized access to our systems.
5. Backups are done regularly and securely stored offsite.
6. We conduct periodic security reviews in all our systems and maintain industry-standard best practices to safeguard your information.
7. All banking records are kept under lock and key.
8. Archived records are stored in a secure place away from current year documents.

Please know we go to great lengths to ensure your personal data is protected and that there has been no data breach of parish records to date.

In addition, I want to invite all of you to a **Security Breach Information Meeting either this Sunday, March 16 from 6:30-7:30 pm at Holy Rosary School Hall or next Sunday, March 23rd from 9:45-10:45 am in our Parish Life Center/Gym.** A Holy Rosary school parent who works for Transunion (one of the 3 credit bureaus), will be walking us through the critical process of protecting our credit going forward in light of this major security breach. This is an open meeting for all who would like to learn more on how to protect your personal identity, not just for those that have been part of the recent tax fraud scam. We are very lucky to have this valuable resource available to guide us and answer questions, so please make plans to attend.

We will continue to keep our parish website up-to-date with any new developments (www.olgseattle.org) and you are always welcome to contact us if you have additional concerns.

Fr. Jack